



Run Pending Wholesale Orders Report

Description

Use this task to run the *Pending wholesale orders* report. This report displays wholesale orders in Open Status. It does not show invoiced or cancelled orders. Information including order number, customer, item name, quantity and amounts are displayed.

Trigger

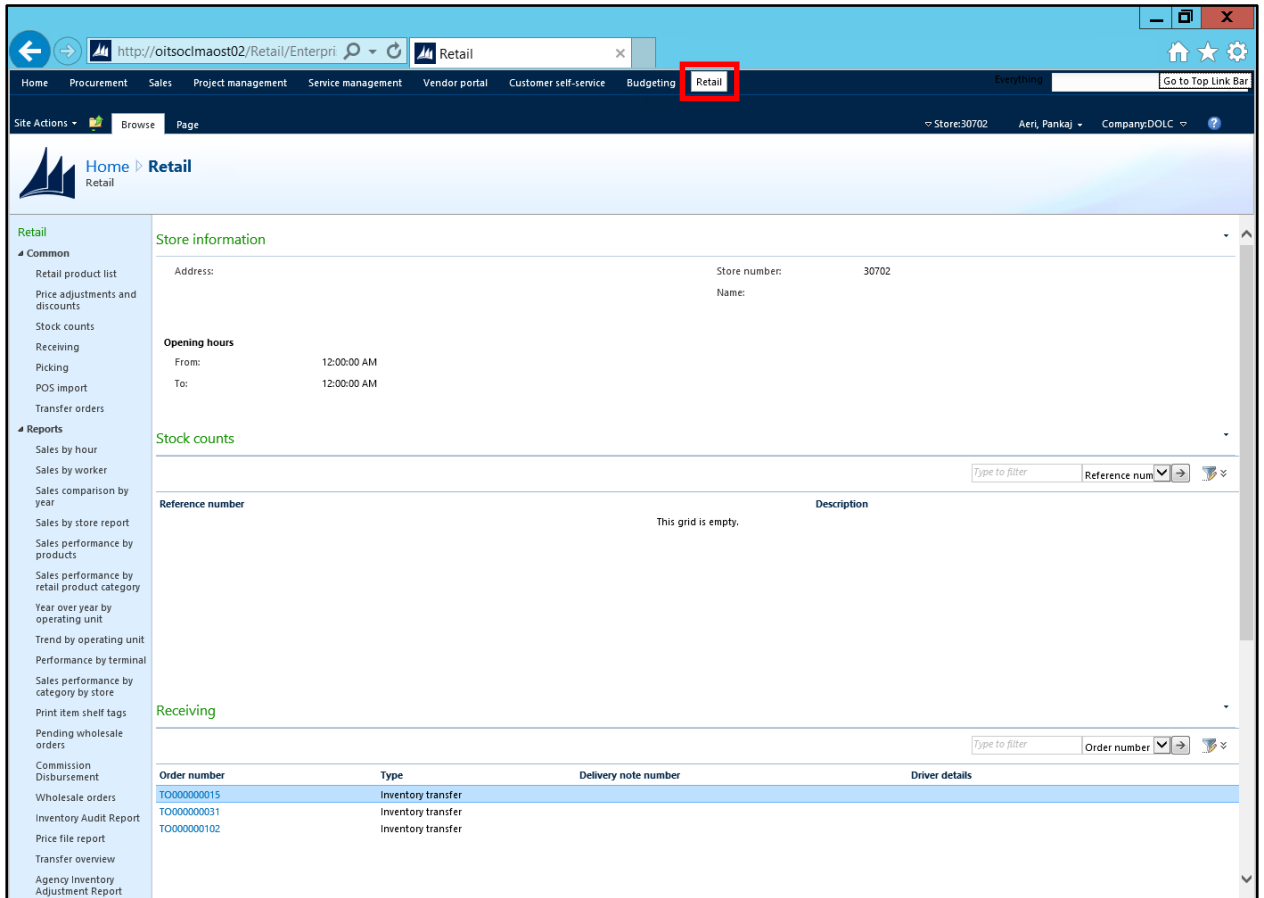
Perform this task when there is a need to view pending wholesale orders.

Prerequisites

Pending wholesale orders exist in the system.

Procedure

1. Begin this task by logging into the Enterprise portal.
2. Click **Retail** on the toolbar.



3. Scroll down as needed and click **Pending wholesale orders** in the Retail panel to run the *Pending wholesale orders* report.

The screenshot shows a web browser window with the URL <http://oitsocmaost02/Retail/Enterpri>. The page title is "Retail". The navigation menu includes Home, Procurement, Sales, Project management, Service management, Vendor portal, Customer self-service, Budgeting, and Retail. The "Retail" menu is active, and the "Pending wholesale orders" option is highlighted in the left sidebar. The main content area displays two sections: "Receiving" and "Picking".

Receiving

Order number	Type	Delivery note number	Driver details
TO000000015	Inventory transfer		
TO000000031	Inventory transfer		
TO000000102	Inventory transfer		

Picking

Order number	Delivery note number	Driver details
TO000000040		
TO000000054		

4. Review the displayed information.



The report displays line items. Therefore, if an order has 2 items, it will appear twice.

Enterprise Portal - SOLPend... x

Home Procurement Sales Project management Service management Vendor portal Customer self-service Budgeting Retail

Site Actions Browse Page Store:30702 Aeri, Pankaj Company:DOLC

Home > Retail > Pending wholesale orders

Retail

- Common
 - Retail product list
 - Price adjustments and discounts
 - Stock counts
 - Receiving
 - Picking
 - POS import
 - Transfer orders
- Reports
 - Sales by hour
 - Sales by worker
 - Sales comparison by year
 - Sales by store report
 - Sales performance by products
 - Sales performance by retail product category
 - Year over year by operating unit
 - Trend by operating unit
 - Performance by terminal
 - Sales performance by category by store
 - Print item shelf tags
 - Pending wholesale orders**
 - Commission Disbursement
 - Wholesale orders
 - Inventory Audit Report
 - Price file report
 - Transfer overview
 - Agency Inventory Adjustment Report

Parameters

View report

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Department of Commerce
Division of Liquor Control

Pending Wholesale Orders by Customer Page 1 of 1
2/27/2017 10:28:57 AM

Store number: 30702
Store name: HIGH STREET BEVERAGE

Order Number	Customer	Brand	Name	Quantity	Unit	Amount
DSO000000001	1022 E LLC	0019B	ABERLOUR 12	1.00	B	\$45.42
DSO000000001	1022 E LLC	0068B	ABSOLUT RASPBERRI	1.00	B	\$14.83
DSO000000001	1022 E LLC	0069L	ABSOLUT VANILLA	1.00	B	\$25.38
DSO0000000021	4275 LLC	0019B	ABERLOUR 12	1.00	B	\$45.42
DSO0000000097	4275 LLC	0028B	ABSOLUT CITRON	1.00	B	\$14.83
DSO0000000097	4275 LLC	0199L	SENATORS CLUB	1.00	B	\$7.95
DSO0000000043	POUR BOYS BREW HOUSE LLC	2940B	ESPOLON REPOSADO	4.00	B	\$91.68
DSO0000000043	POUR BOYS BREW HOUSE LLC	E2EP1	E2E Prod 1	1.00	B	\$39.48
			Total	11.00		\$284.99

5. Click any link on the Retail panel to perform another task.

Results

You have run the *Pending wholesale orders* report.